

LETTERHEAD

DATE

Dear Mayor XXX or Service Director,

Is the rain garden, the permeable pavement or the other stormwater control measures you have installed functioning as best they can to reduce stormwater runoff and improve water quality?

Stormwater control measures (SCM's), such as rain gardens, do much more for a community than protect the environment. They also provide social and economic benefits. Once installed however, communities can only benefit from these practices if they are properly maintained.

In collaboration with our regional partners, the [your organization here] is offering a short training module for your staff and contractors involved in the maintenance of SCM's.

As land is redeveloped in the region, the implementation of better SCM's will benefit both residents and businesses. This training program will ensure that your personnel are trained to perform the maintenance needed for the long-term function and effectiveness of your stormwater control measures.

The training will not exceed two hours and will be held on a site and day/time of your choosing. The course will be taught by a stormwater professional from your watershed and will be custom designed to address your questions on existing sites as well as prepare you for maintenance needs on future projects. Training modules are offered for bioretention, rain gardens, stormwater basins, permeable pavement, green roofs, and trees.

Please note that the content of each module has been reviewed by Ohio EPA to ensure this training satisfies municipal stormwater permit requirements. As an operator of a regulated small municipal separate storm sewer system (MS4), you are required to conduct employee training on stormwater pollution prevention practices at least once per year.

Once you have determined you are interested in any of the training modules, please contact me and we will design a course that is best suited for your needs.

Sincerely,

NAME

TITLE/ORGANIZATION

PHONE

EMAIL

This training is made possible through funding from the Ohio EPA Environmental Education Fund.